

Overseas Training in Continuous Improvement Food Manufacturing - Toyota Production System Japan, 1 August – 5 August 2016

Organized by:



SINGAPORE
PRODUCTIVITY
ASSOCIATION

Registration Form Overseas Training in Continuous Improvement: Implementing Lean in Food Manufacturing – Learning from Toyota Production System

Please fill in **ALL** fields. **All fields are required for invoicing / registering with Ministry of Foreign Affairs (for Singapore Citizens & PR).**

Please **circle** one of the following Study Mission Fees:

**Closing Date:
16 July 2016**

SPA Member: S\$5,300

Non-Member: S\$5,800

Participant's Name: (Dr/Mr/Mrs/Ms): _____
(As reflected in passport: Please **do not** include any Christian names or aliases that do not appear in your passport.)

If there are more than 1 participant, please make copies and complete the section below for them

Participant's Email: _____

Contact No. : _____ (Hp) _____ (O) _____ (Residence) _____ (Fax)

Designation: _____

Organisation: _____

Billing Address: _____

Home Address: _____

Passport No: _____ NRIC No: _____ Passport Expiry: _____

Nationality: _____ Date of Birth: _____

Medical Conditions (e.g. Asthma, allergies etc.): _____

Special Dietary Request: _____ Name of Kin (NOK) : _____

NOK Contact: _____ Relationship with NOK: _____

Please Email following items Ms June Lim at june.lim@spa.org.sg

- Organisational Profile (1 short paragraph)
- Participant photo (Any type of photo)

Terms and Conditions:

Replacement of participant for those who are not able to attend is acceptable. In the event that a withdrawal is made after registration, cancellation or replacement fees will be imposed. Please contact the SPA Secretariat if it occurs. SPA reserves the right to cancel the event due to unforeseen circumstances.

Cancellation Policy:

- 1) If cancellation is done is done 21 - 14 days before departure date, 20% of the programme fee will be charged.
- 2) If cancellation is done 13 – 7 days before departure date, 50% of the programme fee will be charged.
- 3) If cancellation is done less than 7 days before departure date, 100% of the programme fee will be charged.